

6. If hired, can you furnish proof that you are 18 years of age, or if under 18, do you have a work permit? If no, please explain:	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. If hired, can you furnish proof that you are eligible to work in the United States? If no, please explain:	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Have you been convicted of a felony or released from prison in the past ten years? Note: A yes answer will not automatically disqualify you from employment since the nature of the offense, date, and type of job for which you are applying will be considered. If yes, please explain:	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Are you charged with an unresolved criminal charge (a crime that has not yet resulted in a plea of guilty, court trial or dropping of the charge)? Note: A yes answer will not automatically disqualify you from employment. If yes, please explain:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Answer #10 if a job description is attached. 10. Are you able to perform the tasks listed on the attached job description with or without an accommodation? If no, how would you perform the tasks and with what accommodation(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Educational Data

SCHOOLS ATTENDED	SCHOOL NAME AND LOCATION	DID YOU GRADUATE?	DEGREE, DIPLOMA OR CERTIFICATE?	MAJOR COURSE OF STUDY
HIGH SCHOOL		<input type="checkbox"/> Yes <input type="checkbox"/> No		
TECHNICAL, VOCATIONAL, BUSINESS, OR MILITARY TRAINING		<input type="checkbox"/> Yes <input type="checkbox"/> No		
COLLEGE OR UNIVERSITY		<input type="checkbox"/> Yes <input type="checkbox"/> No		
GRADUATE SCHOOL		<input type="checkbox"/> Yes <input type="checkbox"/> No		
PROFESSIONAL SEMINARS		<input type="checkbox"/> Yes <input type="checkbox"/> No		

Additional JOB-RELATED seminars, short courses, workshops, or other educational experiences—please list approximate dates of sessions also:

JOB-RELATED certificates, licenses, equipment qualified to operate, computer hardware and software operated, and other JOB-RELATED special skills and abilities:

Employment History

Present & Former Employers—List present or most recent employer first. Attach an additional sheet if necessary.

Company Name	Dates of Employment From To
Address	Supervisor (and phone number, if known)
City, State, Zip	Your name while employed if different from present name
Job Title & Duties	Reason for Leaving
Final Wage: \$ _____ per _____	May We Contact? Yes __ No __

Company Name	Dates of Employment From To
Address	Supervisor (and phone number, if known)
City, State, Zip	Your name while employed if different from present name
Job Title & Duties	Reason for Leaving
Final Wage: \$ _____ per _____	May We Contact? Yes __ No __

Company Name	Dates of Employment From To
Address	Supervisor (and phone number, if known)
City, State, Zip	Your name while employed if different from present name
Job Title & Duties	Reason for Leaving
Final Wage: \$ _____ per _____	May We Contact? Yes __ No __

Please account for any time you were not employed after leaving school in the past ten years. You do not need to list any unemployment periods of one month or less.

TIME PERIOD(S) REASON(S) FOR UNEMPLOYMENT

If you were unable to list all past jobs or periods of unemployment on this form, please attach an additional sheet.

References—List Three Individuals Who Are Not Former Employers or Relatives

NAME	ADDRESS	CITY, STATE, ZIP	PHONE	OCCUPATION

OTHER JOB-RELATED EXPERIENCE—Some people gain job-related experience in positions other than as an employee. For instance, an accountant may gain experience as a treasurer of a civic or school organization, or a manager may gain experience while working on civic projects, or in school organizations, or in PTA activities. Please list and describe any paid or unpaid activities, honors, experience, or training that might aid you in performing the position(s) for which you have applied, and have not been listed previously in this application. (You may omit any items that tend to identify your race, color, religion, gender, sexual orientation, national origin, age, or any other personal information that you prefer not to disclose.)

Please add any additional information (except that which identifies your race, color, religion, gender, sexual orientation, national origin, age, or any other non-job-related personal information) that you think may be relevant to a decision to hire you.

IMPORTANT—PLEASE READ CAREFULLY AND INITIAL EACH PARAGRAPH BEFORE SIGNING!

Initials

_____ By my signature and initials, I promise that the information provided in this employment application (and accompanying resume, if any) is true and complete, and I understand that any false information or significant omissions may disqualify me from further consideration for employment, and may be justification for my dismissal from employment, if discovered at a later date. In addition, I agree to immediately notify the Credit Union if I should be convicted of a felony, or any crime involving dishonesty or a breach of trust while my job application is pending, or during my period of employment, if hired.

_____ I authorize any person, school, current employer (except as previously noted), past employer(s), and organizations named in this application form (and accompanying resume, if any) to provide the Credit Union with relevant information and opinion that may be useful to the company in making a hiring decision, and I release such persons and organizations from any legal liability in making such statements.

_____ I understand that the Credit Union may obtain a report from the Credit Bureau for employment purposes.

_____ I understand that, if hired, I may not hold other employment nor engage in sales, investments, or other activities that create a conflict of interest with the Credit Union.

_____ I understand that if my employment is terminated by the Credit Union for dishonesty, breach of trust, or any criminal acts, the authorities may be notified and I may be criminally prosecuted.

_____ I understand that this application does not, by itself, create a contract of employment. I understand and agree that, if hired, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD OF TIME, and may, regardless of the date of payment of my wages, BE TERMINATED AT ANY TIME. I understand that NO PERSON IS AUTHORIZED TO CHANGE ANY OF THE TERMS MENTIONED IN THIS EMPLOYMENT APPLICATION FORM.

Signed: _____ Date: _____



Applicant Self Identification Form EEO/Affirmative Action Information

It is the policy of this organization to provide equal employment opportunity to all qualified applicants for employment without regard to their race, color, religion, sex, national origin, or veteran status. Various agencies of the government require employers to invite applicants to identify themselves as indicated below.

COMPLETION OF THIS FORM IS VOLUNTARY AND IN NO WAY AFFECTS THE DECISION REGARDING YOUR APPLICATION FOR EMPLOYMENT. THIS INFORMATION WILL BE MAINTAINED SEPARATELY FROM YOUR APPLICATION FOR EMPLOYMENT.

Applicant Name: _____ **Date:** _____

Position Applied for: _____

<input type="checkbox"/> Male <input type="checkbox"/> Female		
<input type="checkbox"/> White (not Hispanic or Latino) (1)	<input type="checkbox"/> Asian (not Hispanic or Latino) (4)	<input type="checkbox"/> Native Hawaiian/Pacific Islander (not Hispanic or Latino) (6)
<input type="checkbox"/> Black or African American (not Hispanic or Latino) (2)	<input type="checkbox"/> American Indian/Alaska Native (not Hispanic or Latino) (5)	<input type="checkbox"/> Two or more races (not Hispanic or Latino) (7)
<input type="checkbox"/> Hispanic or Latino (3)		
<input type="checkbox"/> Vietnam Era Veteran. A person who served more than 180 days of active military service, if any part occurred in the Republic of Vietnam between February 28, 1961 and May 7, 1975, OR in all other cases, persons who served more than 180 days of active military service any part of which was during the period August 5, 1964, through May 7, 1975.		
<input type="checkbox"/> Other Protected Veteran. A veteran who served on active duty in the Armed Forces during a war or in a campaign or expedition for which a campaign badge has been authorized.		
<input type="checkbox"/> Recently separated veteran. Any veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty.		
<input type="checkbox"/> Armed Forces Service Medal Veteran. A veteran who, while serving on active duty in the Armed Forces, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985(62Fed. Reg. 1209).		

For Office Use Only:

Job Group: _____ Location: _____